

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE	Page 1 of 4
2. AMENDMENT/MODIFICATION NO. 0003	3. EFFECTIVE DATE 05/18/2004	4. REQUISITION/PURCHASE REQ. NO. FIN0400013	5. PROJECT NO. <i>(If applicable)</i>		
6. ISSUED BY AO801 Office of Procurement 359 Ford HOB Washington, DC 20515		CODE AO801	7. ADMINISTERED BY <i>(If other than Item 6)</i> CODE		
8. NAME AND ADDRESS OF CONTRACTOR <i>(No., street, county, State and Zip Code)</i>			(X)	9A. AMENDMENT OF SOLICITATION NO. OPR04000432	
			(X)	9B. DATED <i>(SEE ITEM 11)</i> 04/19/2004	
				10A. MODIFICATION OF CONTRACT/ORDER NO.	
				10B. DATED <i>(SEE ITEM 13)</i>	
CODE		FACILITY CODE			

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☒ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☒ is extended, ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA *(If required)*

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS.

IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14.
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input type="checkbox"/>	D. OTHER <i>(Specify type of modification and authority)</i>

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION *(Organized by UCF section headings, including solicitation/contract subject matter where feasible.)*

- a. To respond to vendor questions and extend the due date to May 27, 2004 by 2:00 PM.
b. Attachment 1, Detailed Statement of Work_v2, Section 3.3.2, Response Deadline make pen and ink change to reflect closing date from May 24, 2004 to May 27, 2004 at 2:00 PM.
c. All other terms and conditions remain unchanged.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER <i>(Type or print)</i>		16A. NAME AND TITLE OF CONTRACTING OFFICER <i>(Type or print)</i> William L. Dellar	
15B. CONTRACTOR/OFFEROR <i>(Signature of person authorized to sign)</i>	15C. DATE SIGNED	16B. U.S. HOUSE OF REPRESENTATIVES BY _____ <i>(Signature of Contracting Officer)</i>	16C. DATE SIGNED

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SECTION A -- SOLICITATION/CONTRACT FORM

A.1 SUMMARY OF CHANGES

**House of Representatives FSR Systems Integration Services
Solicitation OPR04000432
Responses to vendor questions**

QUESTION 1

Reference: N/A

Question: In light of the change in the composition of our proposal team necessitated by the House's decision to preclude [omitted] from bidding as part of an FSR integration team, we respectfully request an extension of four days. This extension, resulting in a delivery date of May 28, 2004, would enable our team to provide the House with a proposal that is completely tailored to satisfy House requirements and priced with complete accuracy. Thank you for your consideration with regard to this matter.

RESPONSE: The due date for the responses has been extended to May 27, 2004 by 2:00 PM

QUESTION 2

Reference: RFP Amendment 1. Attachment 1: SOW, Section 3.3.5, Page 27

Question: RFP references the requirement for an Orals Presentation. In order for Offeror to properly prepare for Orals, how far in advance of the designated Orals date will the Government inform the Offeror they have been selected to participate?

RESPONSE: The offerors will be notified one-week prior to the oral presentation date.

QUESTION 3

Reference: Section M.1, Evaluation Factors for Award

Question: The list of required personnel at the orals does not include the program manager, who is listed as a Key Personnel in Section G.1. We suggest that the list be amended to add the program manager for orals.

RESPONSE: The program manager is not required to attend the oral presentations. However, the proposed program manager may attend as the "Participant of Choice".

QUESTION 4

Reference: Section H.4, Software and Hardware Security Provisions

Question: Can non-US citizens obtain the requisite security clearance to enable them to work on this contract? What level of citizenship status is allowable? Please advise.

RESPONSE: The House does not provide security clearances. Contractor personnel must be eligible for a Federal government security clearance if access to Confidential Business Information or Confidential House Information (as defined in HISPOL 002.0) is required. The CAO may require an Office of Personnel Management (OPM) Extended Background Investigation or other security clearance, as deemed necessary. HISPOLS may be obtained on the Internet at <http://www.hous.gov> by clicking on Current Solicitations under the General Information heading, and then selecting Current Solicitations again. A hard copy may be obtained by calling the HIR Information Systems Security Office at 202-226-4988.

QUESTION 5

Reference: Amendment 0001 and 0002 Sec. M.2 HC.13.001 Evaluation Factors for Award, and RFP Sec. 3.3.5 (v2 and v3)

Question: Do the last three bullets in these sections, regarding the orals presentations, apply to both sessions, or just the second session? Unlike the first three bullets, these do not explicitly state, "Each presentation".

RESPONSE: Yes, these bullets refer to both sessions.

QUESTION 6

Reference: Amendment 0001, Question #85

Question: If the House is undertaking a feasibility study with regards to a travel system, how does that impact the scope of work for the FSR?

RESPONSE: The House has completed the travel feasibility study. Based on the responses to this RFP, the House will determine whether CLIN 7 and/or 8 should be included in the scope of the FSR Project prior to contract award.

QUESTION 7

Reference: Sec. 7.1.7 of the revised RFP

Question: Please clarify the distinctions in requirements for key and non-key personnel, as this section makes it appear as though there is no distinction.

RESPONSE: For positions designated as key personnel resumes are required. For all other positions, resumes are optional. However, if an offeror elects to provide resumes for positions that the House has not defined as key, the substitution rules for these personnel (as defined in Section G.1 of the RFP) will be the same as those for key personnel.